



The Town of Barnstable

Office of Town Manager

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March 2, 2023

To: Barnstable Town Councilors

From: Mark S. Ells, Town Manager

RE: Town Manager update for February 17 through March 2, 2023

1. Remote meetings are currently authorized through March 31, 2023. Yesterday, the House passed a redrafted version of the Governor's supplemental budget bill which extends the authorization for remote meetings to March 31, 2025. The bill now goes to the Senate. We will keep you advised as this matter progresses at the state level.
2. On Sunday, February 5th, Golf Division staff arrived to the Hyannis Golf Course Clubhouse at 6:45 AM to discover significant damage to the facility and an active water leak caused by a burst water pipe located on the top floor of the building. Staff secured the facility and is in the process of evaluating the extensive damages and formulating an action plan to restore the building. Due to the widespread damage, staff closed Hyannis Golf Course and opened Olde Barnstable Fairgrounds Golf Course, effective Monday, February 6, 2023. Staff is currently working to secure a temporary office trailer to enable us to open Hyannis Golf Course in March, when historically we would open Olde Barnstable Fairgrounds.
3. Due to long awaited upgrades to our cable service, the Town of Barnstable's Channel 18 may be down for intermittent periods of time during the week of March 6-10, 2023. Please check the Town's Calendar for meeting schedules and Zoom links: <https://townofbarnstable.us/calendar.asp> The interruptions in service may also affect our Video on Demand service on the Town's website. You can view meetings through the Town of Barnstable Channel 18's YouTube channel: <https://www.youtube.com/@BarnstableChannel18>
4. The Board of Registrars met to discuss the Votes Act following the guidance of the Secretary of State's office that early voting in-person is optional and requires a vote of the Registrars to request in-person early voting. The decision of the Board of Registrars was unanimous that in-person early voting will not be offered in the 2023 local elections. Please direct any question you may have to our Town Clerk, Ann Quirk.
5. We are proceeding with the Budget Action Calendar for FY 2024 as scheduled. The Capital Budget for FY 2024 and Capital Plan for FY24 to FY28 are scheduled to be

submitted to the Town Council on March 6, 2023. Public hearings on the CIP orders are scheduled to begin April 27, 2023. The Town Manager hearing on proposed changes to fiscal year fees is scheduled for Tuesday, March 21st at 11:00 AM. Details to follow. The Superintendent of Barnstable Public Schools commenced FY2024 Operating Budget discussions with the School Committee last evening as per the budget calendar. We encourage all to view the initial FY2024 budget summary presentation. We have a scheduled workshop with Town Council on April 6, 2023 to continue the discussion regarding revenue sources to address the capital costs of implementing the Comprehensive Wastewater Management Plan. For information on our fiscal year budgets, please view the Town's Open Budget website at <http://budget.townofbarnstable.us>.

6. On February 15, 2023, a group of municipal officials met with Lieutenant Governor Kim Driscoll on the proposed regulatory changes to Title 5 and Watershed Permit regulations. A second meeting with the Lieutenant Governor and the Department of Environmental Protection (DEP) is scheduled for March 3, 2023 to continue a discussion regarding comments and concerns expressed to Mass DEP about the proposed regulatory changes. We do anticipate that Mass DEP will promulgate changes to the regulations in the future therefore discussions with Cape Cod communities is critical as the proposed changes have significant impacts on Cape Cod properties. We will keep you advised of our progress on this matter.
7. The following is an overview for Town Council of the Town Manager Grant of Locations Regulations Providing Standards for the Placement of Wireless Communication Facilities in the Public Rights of Way. The Town Attorney's Office with the assistance of outside expert legal counsel led the development of the regulations, with support from the Planning & Development Department. An initial draft of the regulations was posted on the Town website and made available for public comment on June 30, 2022. Attached is the link to the draft Grant of Location regulations. [Town of Barnstable - Town Manager's Office](#). The authority to adopt and implement these regulations lies with the Town Manager. The Town Manager will hold a hearing on these regulations on March 23, 2023 at 2:00 PM via Zoom. These regulations provide application procedures and standards for the placement of wireless communication facilities in the public rights of way. The purpose of these regulations is to provide a uniform and comprehensive set of objective procedures and standards for the location, placement, installation, height, appearance and operation of personal wireless service facilities in the public ways to meet the needs of residents, business owners and visitors, while protecting public health and safety and the aesthetic character of the community, consistent with applicable state and federal requirements. With these regulations, the Town seeks to maximize local control of wireless communications facilities in the public ways, while ensuring compliance with state and federal laws and requirements. We will keep you advised as we progress through the review and approval of these draft regulations.
8. As part our Asset Management Department's ongoing effort to manage town-wide assets I recently approved three (3) property surplus declarations.

These properties are located at:

- 259 Barnstable Road, Hyannis
- 30 Ocean Street, Hyannis; and
- #164 Route 149, Marstons Mills

As per our internal policy, these properties were reviewed by all Directors and appropriate staff; and a land attorney assisted with Title certification for selected properties. Signing the declaration of surplus clears the way for Asset Management and our Procurement office to prepare Request for Proposals (RFPs) for the disposition of surplus property via sale. The properties located at 259 Barnstable Road, and 30 Ocean Street will be issued for disposal without restrictions. The property located at 164 Route 149 in Marstons Mills has been restricted for affordable housing. You may recall that recently the Town Council acted to change the use on that property by dedicating it for Affordable Housing. The RFP for 259 Barnstable Road will be posted next week, followed by the RFPs for 30 Ocean Street and 164 Route 149 this month. The instructions, terms and conditions of the property sales will be contained in the RFPs, and as has been our practice in the past, we will send out notices to direct abutters informing them when the RFPs are issued. The interested public will be able to find the RFPs on the Bid/RFP page on our Town website under our procurement office. Link provided: <https://townofbarnstable.bonfirehub.com/portal/?tab=openOpportunities>

9. The Hyannis Fire and Barnstable Police Departments in collaboration with Town of Barnstable Safety Officer Megan Savage have been running a CPR/AED and First Aid public awareness campaign following a request by the Barnstable Newcomers Club after Buffalo Bills player Damar Hamlin's medical event. Ms. Savage in partnership with Hyannis Fire's Capt. David Webb and Barnstable Police's Officer Nolan O'Melia are working to help teach an awareness level of CPR, AED and Stop the Bleed. These are **not** certification classes. Collectively roughly eight sessions, reaching approximately 200 residents of all ages, have been conducted to date with two sessions being at the Barnstable High School. The success of the initial programs has led to additional free awareness trainings on the first Wednesday of each month excluding summer and December months. Hyannis Fire staffs the class with at least four firefighters/EMTs/paramedics that assist in teaching skills and answering questions. Ms. Savage conducts the CPR demonstration and Officer O'Melia conducts the Stop the Bleed when they are able to attend. Firefighter Brendan MacDonald is the lead instructor and had put the training together. Classes are from 6:00-8:00 PM. Anyone interested in participating in future programs can email or call to register: 508-775-1300 option 2 or info@hyannisfire.org.
10. The Hyannis Main Street Business Improvement District (BID), in partnership with the Barnstable Planning & Development Department, is offering grants up to \$8,000 to small businesses in downtown Hyannis for façade improvements. [The grant program](#) is available to all properties in the BID and Hyannis TDI District and eligible improvements include new signage, windows, planters, siding, doors, and awnings. Applications are due by the end of the day on **Sunday, March 19th**. The total budget for the program is \$115,000 and funding was provided through a [Transformative Development Initiative \(TDI\) Local grant](#) from the state, and a [Regional Economic](#)

[Development Organization \(REDO\) grant](#) from the state via the Cape Cod Chamber of Commerce.

11. Elizabeth Jenkins, Director of Planning and Development, will provide an update on our Local Comprehensive Plan.